



Hints & Tips

www.mac-hints-tips.com

Welcome!

You may have already noticed that our website has been redesigned. At the bottom of my home page is a link to Gradware.com, an academic software distributor. If you are a student or a teacher, you can save up to 80% on your software. Any purchases you make through my link will help support the *Mac Hints & Tips* newsletter. Follow the link and check out their prices.

Deborah Shadovitz, board member of the late Los Angeles Mac Group, author of the *GoLive Bible*, and source of many tips quoted here in *Mac Hints & Tips*, is producing her Second Annual Regional Macintosh Gathering in North Hollywood, California, from Friday May 13, thru Sunday May 15. Featured are a special free seminar on using Virtual PC 7 and Entourage on Friday from 2–5 pm, a FileMaker Pro Bootcamp, exhibits by software and hardware companies, plus several seminars being held all week-end long.

To learn more, please visit www.macgathering.com. I hope to see you all there.

— Paul Taylor
paul@mac-hints-tips.com

General

Theory 1 of the Universe

Theory 1: There is a theory which states that if anyone ever discovers exactly what the Universe is for and why it is here, it will instantly disappear and be replaced by something even more bizarre and inexplicable.

Theory 2: There is another theory which states that this has already happened.

Betsy Mill, SDMUG Member

Mac Puzzles

Nicholas Pyers, an avid Macintosh user, generates a Macintosh focused puzzle or crossword each month for the enjoyment (or frustration) of Macintosh fans. ;)

Some months the puzzles are a typical Crossword, other months the puzzles are a Word Search where you either look for the hidden words listed, or the hidden words must be guessed from clues provided. The puzzles are released approximately mid-month and can be found on Nicholas' website at:

<http://www.nicholaspyers.com/puzzles/>.

Nicholas Pyers

Mac Design —

One of the Best Magazines I Have Read

Mac Design is a magazine that can be very useful if you use Adobe's Photoshop, Illustrator, GoLive, or AfterEffects; Macromedia's Flash or Dreamweaver; or QuarkXPress, Painter, Director, and others. The really nice thing about this magazine

is that it actually teaches you how to use these programs more effectively.

Each issue includes a set problem and the solutions for that problem in many of these programs. Step-by-step instructions always accompany the finely detailed screen shots and photos that enrich the articles. *Mac Design* is online and you can see tutorials on all of the programs listed. Check it out for yourself at:

www.macdesignonline.com.

NotePad, Springfield IL

Opening Customize Toolbar Window

Here's a great secret shortcut for opening the Customize Toolbar window: Shift/click the "Old Finder Mode" button (the white capsule in the upper-right corner of every Finder window.

David Pogue's

Mac OS X: The Missing Manual

Eject a CD from Flat Panel iMac Using Open Firmware

To eject a disc with Open Firmware commands, follow these steps:

1. Restart the computer.
2. Immediately after the startup sound, press and press Command/Option/O/F. Note: The Command key has the Apple icon on it.
3. Release the keys when you see a white screen that says, "Welcome to Open Firmware."
4. At the prompt, type "eject CD."
5. Press "Return" and wait a few seconds.

The disc drive should eject any disc that is present, and “OK” appears behind your command when the action is complete.

6. Type “mac-boot”
7. Press “Return.” Your computer should now startup normally.

Other methods include trying to reboot while holding down the Eject key, and if that doesn't work, try holding down the mouse button while starting up.

Apple Pickers MUG, Indianapolis, IN

Not Your Virus

Sooner or later you will join the huge number of computer users who have received messages from various email systems informing them that a message they sent contained a virus. What's important to understand here is that you probably do not have a virus and did not send one in an email. (Well, let's say that the likelihood is remote.)

In fact, if you examine the “guilty” email, you'll find that you've never even heard of the addressee.

What's happening involves not your Mac at all, but rather a Windows PC belonging to a friend or colleague, and it's this person who has acquired a virus.

This kind of PC virus sets about sending email messages with copies of itself to everyone in your friend's email address book. At the same time, it alters the sender's address on those messages, to an address selected again from your friend's address book. In this case, it has selected yours!

This means that all the virus-carrying messages give your address as the sender's, and this is why you've received messages telling you that you've been distributing a virus! The reality is that you're guilty only of appearing in your

friend's address book.

While there are other kinds of viruses that work in different ways, this kind has been by far the most common in recent months. The principle clue is the fact that the message recipient(s) nominated in the alert message are completely unknown to you.

Mac users in general can be reassured that viruses affecting their machines remain as rare as ever (and for OS X users, that means there has not been one detected to date).

Having said that, it's theoretically possible for you to unknowingly forward a PC-virus-bearing message (received from someone else) to a PC user who will suffer from it. Virus checker programs can sometimes detect viruses present in such messages, but often cannot. Moral: don't forward messages that have attachments to PC users, and if you must forward a particular message, retype or cut-and-paste the text into a new message first.

AUSOM News, Melbourne Australia

Label Replacement

You can't have labels in OS X, but you can use Comments in a list view window instead. Click once on an item. Use “Get Info” (Command/I). Click the Comments arrow.

Type something into the Comments text field. Close Get Info. With the item highlighted (selected), pull down the View menu to Show View Options (Command/J). Place a checkmark beside Comments. Close the Options window. You now have your comment about the item visible in the list view window. If you select the Comments column, you can sort on it if you like.

Mouse Droppings, Corvallis OR

Video Smideo

Ron Touchstone, who is one of our members, recently inquired about how to get VHS tapes to digital video. After a little research, I came up with these options:

1. CANOPUS ADVC-100 (\$269)

The CANOPUS DVC-100 features Canopus' award-winning DV codec technology, which is found in AVID's Xpress DV software and the full line of Canopus DV capture cards. Locked Audio Support Other converters can lose audio/video sync when converting longer segments of video. The ADVC-100 is the first inexpensive DV converter that supports locked audio when converting from analog to digital, assuring perfect audio and video synchronization

2. Dazzle DM2200 Hollywood DV-Bridge PC/MAC (\$218)

With Hollywood DV-Bridge, you can convert your old VHS tapes to high quality DV video. The video world is moving from analog to DV and converting your video to DV ensures it will be around for the future in a standardized high quality format. You can also convert your DV video to analog. This makes it easy to send videotapes to people with analog VCRs. You can even take clips from your analog and DV tapes and combine them into one master production. With Hollywood DV-Bridge, you edit your video in the DV format that means you won't lose any video quality in the editing process. Hollywood DV-Bridge is the universal solution for converting and editing analog and DV video. Hollywood DV-Bridge supports any Windows-based PC or Macintosh computer with a

FireWire/i.LINK/1394 interface, offering unprecedented Analog/DV video input and output flexibility. The versatile converter can be used with an analog or DV camcorder, with Apple's iMovie and Final Cut Pro software or other leading DV video editing solutions. Equipped with analog and DV inputs, it enables users to capture video from analog sources such as a VCR (to convert old analog videos to DV), to a TV, an analog camcorder, or a DV camcorder.

3. EyeTV (\$189.95)

EyeTV includes a 124-channel cable-ready TV tuner and MPEG encoder to digitize and send TV signals to your Mac over a standard USB cable (included). EyeTV software displays your TV show in a resizable window that you can extend the full size of your screen.

4. Borrow or buy a digital camcorder with RCA inputs and record the sections that you want to keep and then import them into iMovie. Then convert them using "export for iDVD" to create QuickTime movies and then drop it onto iDVD to burn.

*Charlotte MacWorkshop,
Charlotte NC*

Finding Locate

Q: I need to look for things in every folder within the System folder, including the Core Services directory. But the Finder's Find command doesn't search all my Mac's folders. How can I search all the folders on my Mac?

—Nicholas White

A: Abandon the Finder's Find command, and use a tool that exploits Unix's Locate command that sniffs through the hidden database that contains a listing of all your Mac's files and directories.

If you're allergic to the command line, have no fear — I'm not sending you to Terminal. Instead, travel to www.sebastian-krauss.de/ software and download Sebastian Krauss's free Locator, a utility that slaps a friendly interface on the Locate command.

*Chris Breen's Mac 911
via Apple Barrel, Ridgecrest CA*

Dump Locked Files Correction

In the March 2005 issue, page 3, item "Dump Locked Files". Maybe I should send this to MacAddict instead of you, but I found the instructions on how to remove Locked Files to be incomplete. After searching around I did the following:

1. Opened the Hard Drive
2. Clicked once on the Locked file
3. Did a CMD/I
4. Clicked on Triangle next to General
5. Removed Check mark from the box next to the lock
6. Closed the Info File
7. Right-clicked on the File that is now unlocked
8. Clicked on move to trash
9. Emptied the Trash. For those of us that are still in the throes of learning all about OS
10. More specific instructions are very helpful.

John Gorman, Hemet MUG, CA

Is the Bouncing Annoying You? UPDATE

Do your icons bounce in the Dock while they are starting up? You can stop this. In Dock Preferences uncheck "Animate opening applications."

I had "Animate opening applications" unchecked in my Dock Preferences but the Eudora

icon in the dock still bounced. This is especially annoying when the bouncing occurs because of a single spam message sent to my junk folder. I didn't realize in my OS X version there is a preference category called Getting Attention that had among other attention getting options the option called Bounce the icon in the Dock. Unchecking this option eliminated the annoyance.

Lynn Rybarczyk

Open Folders

Q: When I'm in the Finder's List view, how can I expand a group of folders without having to click the little triangle next to each individual folder?

A: Highlight all the folders you want to open, then press Command/right arrow to expand all of them.

MacAddict Magazine

Why Would You Want an LCD Monitor?

Why do you want an LCD monitor? Just a few reasons:

- Two times as bright
- Two times as sharp
- Two times the contrast ratio
- Flicker free
- Needs no geometric adjustments
- Uses one-third the power
- Is one-fifth as heavy
- Has one-third the footprint
- Less likely affected by humidity
- Less likely affected by heat
- Less likely affected by magnetism

The only downside is the current price. Otherwise, you want LCD!

Mouse Droppings, Corvallis OR

Recycle CDs...

Don't Throw Them Away

What do you do with your old CD-ROMs? Why not recycle them.

Here are a few suggestions.

- Coasters — Use a piece of tape to cover the center hole.
- Reflectors — On a rural mailbox or as driveway markers.
- Christmas Tree Decorations — Glue 2 CD-ROMs with printed side together and add string for hanger -or- hang CDs outside on a tree at Christmas time. They can stand up to any weather and will reflect lights.
- Garden Row Markers
- Rifle Targets
- Sun Catchers
- Mosaic — Break by hand or with hammer, glue to board with tile mastic, then add grout.
- Mobiles — Hang CDs with string or fishing line and balance from hanger, dowels, or branches.
- Clock — Buy battery-powered clock workings, use the CD-ROM for face, then either add numbers or leave the face blank.
- Hidden Plug Help — Put double-stick tape on the non-mirrored surface of the CD, line it up with the plugs you need to find, and attach it to the wall behind the appliance to use as a mirror.
- Wall Decorations — Use a tack in the center hole or use double-stick tape to attach them to the wall.
- Game Pieces — Make a giant checkerboard, 8 squares by 8 squares. Mark CD-ROMs with marker or paint: 12 black, 12 red. For chess, mark or draw chess pieces on blank side of CD-ROM.
- Carpet Protectors — Place under sofa or chair legs to protect carpet/rug from furniture indent (replaced with CD indent!).
- Disco Ball — Cut into small squares or break into pieces. Glue pieces onto large foam ball.

Use unbroken CDs for a HUGE disco ball. Hang from ceiling by string or wire. Play loud music. Dance.

- Scarecrow — Hang CDs in your garden to scare away the crows. Doesn't work! But you can take several CDs and wire them together to look like an owl. Hang it so that it moves in the breeze. This will scare small woodpeckers (downy, red-bellied) away; keep them from girding your favorite trees. It won't keep flickers from hammering on aluminum downspouts at dawn.
- Bird entertainment — Sometimes cardinals and other birds will attack their reflections in a window or car mirror. This makes a mess on the glass. Hang up a CD, and birds will attack that instead of the window or mirror.
- Light switch cover — Use a standard light switch cover as a template. Cut a hole for the switch with Dremel tool or by hand with a mat knife or tile cutter knife. Drill holes with slow drill and sharp drill bit.
- Desk lamp — Stacked CDs with neon light at center
- Survival reflectors — Stow in pocket accessible to signal for rescue while hiking or boating.
M.U.D. Slinger, Wilmington DE

CD Security

Q: How can I securely burn important financial records onto CD?

A: The easiest method is to use Roxio's Toast Titanium 6 (\$99.95, roxio.com) to create 128-bit encrypted, password-protected, secure CDs. Don't forget that password!

MacAddict Magazine

Out With the Old Ways

Q: My question has to do with the routine maintenance I used to do with OS 9, such as throwing out preferences which could become corrupted, rebuilding the desktop and so forth. I haven't found how to rebuild the desktop in OS 10.2.3. Can you tell me if I can still throw out preferences? It's a little more confusing now that there are so many different preference folders.
—Barbara Daniels

A: Although they look and function similarly, OS X is a completely different operating system from OS 9. The customary methods of maintaining OS 9 do not apply to OS X. In fact, it's not possible to "Rebuild the Desktop" under OS X, since it does not have the Desktop DF and Desktop DB files found in OS 9. I'd also advise against tossing out preferences on a regular basis. Unlike OS 9, OS X will not crash (at least, not usually) when it encounters a bad preference file for an application or System Preference. In most cases, the worst that will happen is that the application will unexpectedly quit. So, instead of tossing out preferences on a regular basis, you are better off waiting until you suspect one has become corrupt to trash it. This will prevent you from having to re-enter settings, serial numbers and reconfigure windows until absolutely necessary. If you want to do routine maintenance, I do recommend using Disk Utility to Verify and Repair Disk permissions on a regular basis.

macHOME HotTips

Alias Your Recent Servers

To make it easier to save or open a file on a server that is not currently mounted, make an alias of

the Recent Servers folder, which is in the System Folder's Apple Menu Items folder, and put it somewhere convenient, such as the desktop. That way, when you're in an Open/Save dialog box, you can easily open or save to any server, without having to cancel out and open the Chooser or Network Browser to mount it.

Design Tools Monthly

Disappearing Hard Drive

Q: I have an iBook running OS10.3.5. Every time I shut it down and take it home, there's trouble. I get a flashing question mark on startup, and I'm often unable to get any further than that. If I put in the Mac OS X Install Disc 1 and try to run Disk Utility, my hard drive doesn't show up. I can start from another external hard drive, but I still don't see my internal hard drive. After several attempts of restarting, it will finally startup with the internal hard drive. I have run Drive 10, Disk Utility, Disk Warrior and Tech Tool Pro. Everything checks out with some "minor" repairs. Surface scan show no bad blocks. It always works fine until I shut it down and take it home or on a trip. Apple replaced the drive in February, and this problem cropped up in May. Any suggestions would be appreciated —Alex Spassoff

A: It seems that the trouble only occurs when the machine is moved around, and that's a sure sign that the problem is hardware-related. There is clearly a communication problem between the logic board and the hard drive, and it's likely due to a loose connection. It could simply be that the hard drive cable was not properly seated when the drive was replaced, and over time, it became loose. Now each time you move the computer, the cable is

jostled and the logic board loses sight of the drive. Your best bet is to take the computer back for additional servicing. Apple should be able to fix this issue relatively easily.

macHOME HotTips

Maybe Some Help on Upgrade?

While it is not a sure fire bet for every situation and probably not practical for everyone, here are some ideas. I have upgraded without problems. I am using a G4_dual, 10.1.4. With the usual gizmos and software, Entourage etc.

1. Before you upgrade OS, detach all non-Apple stuff in USB and Firewire ports. Remove all hubs etc. Non-apple monitors must be removed, too. HP printer can stay in USB only if it has the current HP update. Remove other printers if not Apple. DSL modems and cable modems are OK if non-apple. That should leave you only with a keyboard the apple mouse, the apple etc..

2. Run Disk utilities from the CD via OS 9.12 or whatever. Do not use OS 10 on the CD. Repair Hard Drive. Once Ok'd, run it again. Explanation or theory is below.

3. Once you pass twice, restart from your hard drive OS 10.1.3 and install upgrade.

4. Shut down and restart now using your upgraded OS.

5. Add one non-apple item at a time . once you have added it, do a restart each time. (Tedious and may not be necessary, but I also root for the Red Sox .)

6. When done adding back your stuff, do another disk check twice as above.

Why? I recall that Unix-based systems are layered. Apple's OS must do many writes to disk etc

to give us all its wonders. Some non-apple stuff and voltage sags can interrupt such writes. The system crashes. You pull the plug. Another interrupt. You start it up. A device interrupts confounding another write to disk etc. Random application crashes with more trivial failures in writes. Thus. the disk repair is done twice to catch the stacked up errors etc.

So far I have had no problems with upgrades following this ritual. I started this after three freezes with 10.1.3 after it arrived as upgrade. Also, I had a nice talk with a real Apple guru. But the ritual is my notion. Also I suggest a UPS to avoid urban and rural power sags. I am sorry if all this helps no one. But consider this, once running OS 10.1.4 may not be perfect but it is more stable than the other thing.

Michael Zeldin

Mac OS X

FSCK — File System Check

There is a function available in OS X that is more sophisticated than Disk First Aid for preventing problems. It is built into the UNIX core and is called File System Check (geeks call it fsck). To use it, you first have to restart your Mac in Single User Mode by holding down the "S" key until a load of text scrolls down the monitor.

You are now in BSD UNIX.

Don't panic, just wait until the "localhost #" appears and then enter fsck -y (the "y" means "yes," fix it all). This will begin an examination of everything in your disk. When it's done, it will display one of two messages. If you get "The volume appears to be OK," just reboot and you will find yourself back in the Aqua mode. If the message

is “The File System was Modified” you must run the command again. Eventually it will repair all damaged files. Then reboot (press the Enter key) and you are fixed.

*ApplePRESS, Diablo Valley MUG,
Concord, CA*

Key Caps in Panther

Apple has lead us all a merry dance with its implementation of Key Caps in the various versions of OS X. In Jaguar (10.2) it was an application, and in Panther (10.3) it's... what?

The answer is that Keyboard Viewer (néé Key Caps) has joined the Character Palette in the Input menu, which makes a lot of sense if you think about it, and if you know what the Input Menu is!

Open System Preferences, and click “International.” Click the “Input Menu” tab and tick two boxes: Character Palette and Keyboard Viewer. Also tick the box labeled “Show input menu in menu bar.”

When you return to the Finder, you'll see a small “flag” icon at the right hand end of your menu bar. Click this for access to both the Character Palette and Keyboard Viewer.

Character Palette is a fascinating device worthy of an article of its own, and you should really do some experimenting with it, but it's not today's subject.

With Keyboard Viewer open, you can see the characters that your keyboard will enter using the font shown in the pop-up menu. Choose a different font from this menu to see what its characters look like.

Now press either the Option key or the Shift key on your real keyboard, and you'll see the characters that will be entered if you hold down that key as you

type. Note that holding them both down reveals another set of characters again.

Note further that not all fonts contain exactly the same set of characters, although most do. Now you know how to find out the key combination to use to type any character in any of your fonts. Further, you can enter any character into the current document by clicking its key in Keyboard Viewer.

While holding down the Option key, you'll notice five keys that acquire thick borderlines, and which display accent marks. Clicking any of these keys “enters” the accent mark though nothing appears in your text. Release the Option key and type any character to which the accent in question is normally applied, and your accented character will appear.

As an example, to type an “o-circumflex,” first hold down the Option key and type an “i”; then release the Option key and type an “o”. You can see from the Keyboard viewer that typing Option/i registers the circumflex accent, and typing the plain “o” tells the Mac to apply that accent to the letter “o”. Similarly, Option/n plus “n” gives ñ and Option/' plus “a” gives â.

Now for the real fun. Open Character Palette and explore its tabs and pop-up menus. One hint — depending on the program you're using, you may have to change the font in that program to correspond with your desired character, before “inserting” the character from the Palette.

AUSOM News, Melbourne Australia

What's Up, Dock?

I have so many things in my OS X dock that the icons are tiny. I use the dock so much that

it has become second nature, so I was surprised when I talked to a customer who had upgraded to OS X and confessed to never using the dock at all. In fact, he asked me how to get rid of the dock entirely. I am not going to talk about eliminating the dock, but rather about how the dock is a useful tool.

When you install a fresh version of OS X or get a new machine, you will find the following icons in your dock:

1. Finder
2. Mail (if there is a red number on the Mail icon, it means you have new messages)
3. Safari
4. iTunes
5. iMovie
6. Sherlock
7. QuickTime Player
8. System Preferences
9. Dock Separator (a thin white line)
10. URL icon (this is set to go to Apple's OS X Product page, but you can set it to be any URL; see below)
11. Trash

Small Dog Electronics

Phoney Setup

Some folks in Macworld's OS X forum are scratching their heads about how to record telephone conversations in Panther. The couple of people who've tried have encountered more-than-distracting hum and background noise. For help I turned to two folks who do this kind of thing on a regular basis.

Those two are hosts of two Macintosh-focused Internet radio shows — Shawn King of Your Mac Life <http://www.yourmaclife.com/> and Gene Steinberg of Mac Nightowl Live <http://www.macradio.com/friday/>.

Shawn reports that in his early days of online broadcasting (before he had the budget to hire professional audio engineers to do the job), he'd use a speakerphone and point a microphone at it. He cautions that if you go this route, you use a full-duplex speakerphone — one that ensures that the voice on the other end of the line isn't muted when you talk over it.

Gene offers similar advice. He uses a high-grade speakerphone, a microphone, and an OctiVox Clear Call a \$180 device that maximizes the audio output of the call so it's suitable for broadcast. Gene suggests that if you're willing to use a go-between device for recording conversations, you visit Ahern Communications' site.

*Chris Breen's Mac 911
via Mouse Droppings, Corvallis OR*

Easily Lock an Item

Select the item and press Command/I. Lock it in the "Locked" checkbox.

Mouse Droppings, Corvallis OR

Hate the Word "Alias" on your Aliases?

You don't need it, since each alias in OS X has a little arrow in lower left corner of the icon. Command/Option/drag a file from its current window onto the desktop and it leaves the word "alias" out.

Mouse Droppings, Corvallis OR

Zoom In on Anything in Mac OS X

Mac OS X 10.2 has a Universal Access item in its System Preferences panel. If you click "Turn on Zoom," you can then press Option/Command/plus sign (+) to zoom in to anything on your display, including Web pages, word

processing documents, and other difficult-to-zoom items. Each time you press Option/Command/plus sign (+) you will zoom in a bit more. Use Option/Command/minus (-) to zoom back out.

—Deborah Shadovitz

*Mac Design
via Design Tools Monthly*

Quick Dock Access from Anywhere

You never need to bother leaving the current application just to access the contextual menus of the Dock. Just Control/click on the application's Dock item and you can bring up the contextual menu without leaving the current application.

For instance, you can quit an application or choose the next song from the iTunes dockling.

Mouse Droppings, Corvallis OR

Collapsing All Open Windows

Holding down the option key and double-clicking the title bar of a true Cocoa-built application (and some Carbon apps) will collapse all of the open windows, similar to the window shading effect utilized in Mac OS 9. This works in Safari, iChat, and other Apple iApps.

MacFixIt

Kill the Process

Another useful function in OS X is the UNIX command to kill the process. In Applications (for OS X), you will find an item called Process Viewer. Once selected, it will list all processes currently running and you can force any one or all of them to quit by simply double-clicking the item or items and then clicking the "Force Quit" button.

*ApplePRESS, Diablo Valley MUG,
Concord, CA*

What's Open?

You can see a list of all the documents an application has open in the Dock. Just hold down the mouse button while its pointer is over the active application in question in the Dock. A list of open documents will appear and you can select the one you would like to have come up.

MacPac, Ponca City OK

Favorites in the "Save Sheet"

If you want to file an item in one of your Favorite folders, click on the pop-down in the Save... sheet and your Favorites appear just below the grayed out Favorite Places. (Only Cocoa applications have the Sheet feature. Carbon Applications use the old-style dialog boxes without Sheets.)

Mouse Droppings, Corvallis OR

Mind the Finder

One of the most noticeable differences between OS 9 and OS X is the way folders are opened.

In OS 9, double-clicking a folder opens a new window that displays the contents of that folder. In OS X, double-clicking a folder displays the contents of that folder within the same window, eliminating the previous contents. This can take some adjustment for new users.

There are several workarounds, however. You can hold down the command key when double-clicking a folder to force a new window to open. Those of you who genuinely prefer OS 9's folder behavior can make a more permanent change: Select Finder > Preferences, check the option to "Always open folders in a new window," and close the window. Things will now be back to normal.

macHOME HotTips

Pre OS X

Old Mac OS Software

For those of you who may have a need for some (really old) Mac OS systems, enter this address in your browser and you'll be able to download versions as old as System 6.0.3, and as recent as System 7.5.3. ftp://ftp.info.apple.com/Apple_Support_Area/Apple_Software_Updates/English-North_American/Macintosh/System/.

MacVIEWS, Ft. Wayne IN

Apple Menu Tricks

You have your nice multicolored Apple menu and you'd like to add more stuff to it. But to do so, you must open the hard drive, then locate and open the System Folder, and THEN locate and open the Apple Menu Items folder, and THEN move the window over, and THEN make an alias of what you want to put in there, and THEN drag it in, and THEN close all of the windows. What a pain!

Try this instead: Open your System Folder and locate the Apple Menu Items folder and click on it once. Make an alias of this folder, name it Apple Items, and place the alias INSIDE the Apple Menu Items folder and close all windows. Now when you want to add something to the Apple Menu, head to the Apple menu and choose Apple Items. This will open a window, so just drag in what you want and close the window. Job done.

*The Finder, Mid-Columbia MUG,
Kennewick WA*

Internet

Tab Backwards

When I am tabbing through the URL bar, Google search box, and

bookmarks, and have gone past the link I am after, (and am too lazy to reach for the mouse), instead of tabbing through all of the links again, hold shift, and press tab to go through in the reverse order.

Andrew Patton

Thinking of a Cable or DSL Internet Connection?

You will need an Ethernet port on your Macintosh. Many Cable and DSL providers do not know anything about Macs. This sometimes causes problems at install time. All new Macs and some older Macs computers have the built-in Ethernet connection that Cable or DSL needs. Some older Macs are equipped with an AAUI Ethernet port. You will need an Ethernet Transceiver to make your Macintosh work with the Cable or DSL connection. They run about \$29.

Some of the older Macs have no Ethernet ports. In most cases, some type of card can be purchased to make your older Macintosh have the correct Ethernet connection.

You can check the Specifications pages of the Apple Web site www.apple.com to see what type of Ethernet connection you have.

Mad Mac News, Madison WI

Application Hotkeys

OS 9 allows you to map an application or document to a function key for quick access. So, if you wanted to open Internet Explorer without having to search for the application, you could simply establish F1 as your Internet Explorer hotkey.

To assign a hotkey, open the Keyboard control panel. Click Function Keys to open the Hot Function Keys window. Check

the first option to ensure you use F1 through F15 as Hot Function Keys, and then move down to Hot Function Key Assignments.

Now, locate an application in the Finder and drag it into the text box adjacent to the function key of your choice.

Assign function keys to other applications as you like. Click OK, close the window and then close the control panel. You're now ready for a test run.

Click a function key to instantly launch an application. There's no longer a need to sift through window after window looking for the application icon!

macHOME HotTips

Searching Google by the Numbers (Continued)

In addition to entering the things you mentioned in the April issue (UPS, patent numbers, et al.) if you enter the letters UPC and a space and then the UPC code you can find out what the item is.

UPC 86279007759 took me to the Cuisinart Griddler electric griddle.

Ray Schuerger, the Sauer Kraut

Google Mapping

Check out the new mapping service from Google. It is fast and after you find the address, you can click on "Satellite" and get an actual photo. <http://maps.google.com/>

Judson LaFlash,

Government Marketing Company

Google: Are You Using It To Its Fullest?

A search engine is a program that searches for specified keywords and returns a list of the documents, or Web sites, where the keywords were found. Alta Vista, Google,

and Ask Jeeves are examples of search engines that look for documents/subjects on the Internet. Some definitions of Google refer to it as a verb, such as “Google it, now.” Time after time Google (www.google.com) shows up as one of the best. But are you using it to its fullest? There are so many ways to search on Google. Did you know that if you type “one decade in seconds” (without the quotes) that you will get the answer (315,569,260).

Calculator. To use Google’s built-in calculator function, simply enter the calculation you’d like done into the search box and hit the Enter key or click on the Google Search button. The calculator can solve math problems involving basic arithmetic, more complicated math, units of measure and conversions, and physical constants. To learn how to use the calculator go to <http://www.google.com/help/calculator.html>.

Google Made Easy. Go to <http://www.google.com/options/index.html> and use the categorized icons.

Doodles. If you want to see some of the first Google logos or doodles go to <http://www.google.com/holidaylogos99.html>. Dennis Hwang is the fella that draws the doodles and has produced almost 150 of them. He actually is Google’s international webmaster. If you want to suggest a theme for a Google doodle send him a note at doodle@google.com

Games on Google. Just type in Google Games in the search engine and you’ll find that many people have created games to be played with Google. I discovered one called Googlewhacking. It was mentioned on the NBC Today show a couple of weeks ago. It’s played this way:

you think of two words and type them in the search box. The idea is to get the resulting web sites down to ONE. Yes, one. This is more difficult than it sounds. It took me a while to do it but I got it. Finding NONE doesn’t count. Got to get it down to ONE. Let me know if you get it and what words you used. Next month I’ll tell you which ones I used. I will tell you though that Cruciate olives got 65 results. Now, that’s a pretty low count. And wireless pizza got 1,320,000 results. Go figure!

Compare Search Engines. You might want to try another search engine such as Yahoo or Alta Vista or Teoma. Check out the Noodletools site to compare search engines and you decide which one is best for you. I think you’ll agree that Google is the best.

<http://www.noodletools.com/debbie/literacies/information/>.

— Virginia Chilcote

MouseBytes, St. Petersburg, FL

Internet Explorer

Digging Through Directories

To easily move through various layers of a website using Internet Explorer 5, Command/Click in the browser’s titlebar.

When you do you’ll be presented with a pop-up menu of all the layers between the page you’re on and the home page of that site.

Note: You must click in the title area itself, not simply on the titlebar.

NotePad, Springfield IL

Internet Explorer Hold the Page

The Page Holder tab on the left hand side of IE allows you to temporarily “hold” a page while searching another page. This works great when using search engines.

You place the search results in the Page Holder and then click on the links to see the results in the main window. Better than the back button!

*The Finder, Mid-Columbia MUG,
Kennewick WA*

Safari Status

Q: I live by Safari’s status bar at the bottom of the window, but it disappeared! How do I get it back?

A: We’re amazed that this option isn’t just always on, but you can toggle it on and off by selecting View > Status Bar. Even quicker, use the keyboard shortcut Command/forward slash (/).

MacAddict Magazine

Preserving Bookmarks Across the Switch

If you browse the Web using Internet Explorer in both Mac OS X and in Classic, you may have cursed the inconvenience of having to maintain two separate lists of favorite Web sites — and of having to lose your history trail every time you switch from one browser to the other. Fortunately, you don’t have to.

All you have to do is replace your Mac OS X Favorites and History files with aliases of your Mac OS 9 Favorites and History files.

Open your Mac OS 9 System Folder (the one you’ve selected for use in the Classic mode). Open the Preferences > Explorer folder. Inside are two critical files: Favorites.html (your bookmarks) and History.html (the list of Web sites you’ve visited recently). Create aliases of them on the desktop; the easiest may be to Command/Option/click and drag them there.

The next task is to put them in the right place in your Mac OS X world. Start by opening your own

Home folder (choose Go > Home or press Command/Option/H). In it, open the Library > Preferences folder. Drag your two aliases (Favorites.html and History.html), onto the Explorer folder icon. Mac OS X asks you if you're sure you want to replace the existing files of the same names. You are.

That's all there is to it. Whenever you use Internet explorer, whether in Mac OS X or in Classic, you'll see the same, up-to-date set of favorites (bookmarks), and your history list will always be current.

*David Pogue's Mac OS X:
The Missing Manual*

Photoshop

Preview Color Channel in Full Color

When one of the separated color Channels is active in the Channels palette, pressing “-” will keep the color Channel active but preview the full-color image in the Photoshop window.

—Katrin Eismann

Photoshop User Magazine

High Pass Sharpening

In addition to Photoshop's USM Filter, another useful technique is using the High Pass Filter. For this, you'll need to duplicate either your background or your visible layers. On this additional new layer, set the blending mode to 'Overlay'. It'll look a little weird (don't worry, you'll fix that in a minute).

The next step is to run the High Pass filter on this layer. You'll find it under Filter/Other/High Pass. You'll want to select a radius that represents about 1/100 of an inch on your final image. So, if your image were set to 300ppi, the radius would be about 3 pixels. You'll need

to adjust this up or down based upon your image and its sharpening requirements.

Remember to look at the image at 50% zoom to determine the amount of sharpening required. Also, since this is a separate layer, you can reduce the overall opacity of the layer to reduce any over-sharpening or use a layer mask to localize the results.

AvondaleMedia.com

Permanently Hide Slice Numbers

To hide the slice numbers in a more permanent way, press Command/K to open the Preferences, and then go to Guides, Grid & Slices. At the bottom of that dialog box, uncheck the “Show Slice Numbers” box. —Dave Cross

Photoshop User Magazine

3D Objects for Collages

Take a look at the trendy “Euro collages” and you'll often see some 3D objects included. To quickly create a funky-looking 3D object, try this: On a new layer with nothing selected, use Filter > Render > 3D Transform.

With the Cube tool, draw a bunch of overlapping boxes — the more the better. Then use the Trackball tool to rotate the object until you see shading on each side.

Click “OK.” Scale, copy, change the Blending Mode, flip vertical - whatever you want, then incorporate the object into your artwork. —Dave Cross

Photoshop User Magazine

Get Rid of the Multi-Color Speckles

Q: Is there a way to get rid of the multi-color speckle you get when you import an image from digital video? —Liz

A: The same thing happens when you scan photographic negatives. Here's how I get rid of it: Choose Filter > Blur > Gaussian blur and experiment until all those multi-colored specks blend into the image (don't worry if the image looks blurry overall). Right after applying that filter, choose Edit > Fade and then change the pop-up menu from Normal to Luminosity. That's it!

Ben Willmore's digitalmastery.com

Accessing Transform Handles

Scaling down a large image when you drag it into a smaller image for compositing can be frustrating, because the transform handles are often outside the smaller image area.

To access the handles quickly, press Command/T to activate the Transform bounding box, and then press Command/0 (zero).

This changes the image magnification and expands the document window so you can see the transform handles in the gray area around the image.

Photoshop User Magazine

Visually Grow Canvas

In Photoshop you can increase the size of your canvas visually, rather than through the Canvas Size dialog box: use the Crop tool to create a crop selection, then drag the cropping handles out beyond the edge of the canvas. The canvas will grow to accommodate.

Design Tools Monthly

Choose the Best Profile

Often, someone sends me an image where Photoshop complains that the image is untagged and asks me to assign it a profile. The problem is that I don't know which profile would make the image look its best. When that happens,

just click the OK button and then choose Image > Mode > Assign Profile. Then try the four profiles that show up at the top of the Profile pop-up menu to see which one makes your image look the best. That way you can see the consequences of your action instead of “working blind” by assigning a profile before the image has even had a chance to open.

Design Tools Monthly

Easier Text Selection

In Photoshop 6 & 7, you can instantly switch from any tool to the Type tool and highlight all the text on a layer by double-clicking on the “T” thumbnail on the appropriate Type layer in the Layers palette.

Design Tools Monthly

Choose Mode for Solid Color

To speed up hand-coloring work, press Option adding a new Solid Color Adjustment Layer from the Layers palette. This brings up the New Layer window where you can change the Blending Mode to “Color” before selecting the color in the Color Picker. —Katrin Eismann

Photoshop User Magazine

Auto Levels Help

Sometimes Auto Levels, applied in a Levels Adjustment layer, almost works but not quite. Here are two things to try, separately or together:

- If Auto Levels, applied in a Levels Adjustment layer, improves the contrast of an image but actually makes a color cast worse, just click OK to accept the result and then set the blend mode of the Adjustment layer to Luminosity.
- If Auto Levels does too good a job and the image now looks like it has an unnatural amount of contrast, simply reduce the

Opacity of the Adjustment layer, thereby reducing the intensity of the contrast adjustment.

*Linnea Dayton & Jack Davis’
The Photoshop Wow! Book,
via Design Tools Monthly*

Preset Manager Preferences

Photoshop’s Preset Manager has a separate Preferences file for each of its eight palettes. You’ll find these .psp files in the same folder as the Photoshop Preferences file. Delete files individually to reset those particular Preferences. Deleting the Adobe Photoshop 7.0 Preferences file resets all eight panes (as well as lots of other settings). —Peter Bauer

Mac Design Magazine

Photoshop 7.0 Bug

In Mac OS X, when the preferences for Photoshop 7.0 are changed to use volumes other than the startup volume for scratch disks, Photoshop will fail to start up because it does not have sufficient permissions to create temporary files. Dragging the preferences file in the trash and restarting Photoshop will create a new default preferences file. There is no problem changing preferences other than scratch disks.

Ric Ford’s macintouch.com

TextEdit

Save TextEdit Docs from Changes

TextEdit, a Mac OS X application, can open text files larger than 32K. TextEdit will only create RTF (Rich Text Format) files, not ASCII files. You can open SimpleText documents in TextEdit. If you save the document, TextEdit saves the document in RTF

format. To protect your TextEdit documents from being changed, you can make them “Read Only.” This means that other people cannot automatically change the document. To accomplish this, open the document in TextEdit and choose “Make Read Only” from the Format menu. To change the document, choose “Make Editable” from the Format menu.

MacPac, Ponca City OK

Use Summarize Function to Tidy Up Text

Summarizing text at 100% will remove unnecessary white-space and new lines, whilst leaving the text otherwise unaltered. Select the text to be tidied, then “Summarize” from the Text Edit menu item. Set the slider to 100% and copy the summarized (cleaned-up) text back over the original document text.

—Adrian Mayo

OSXFAQ

Laptops

I Feel So Drained These Days!

If you are experiencing mysterious power drains on your PowerBook when running on battery power while it is (or should be) sleeping, check your mouse. The drain could be because the mouse is waking it up — even while the cover is closed. Be sure to disconnect any external pointing devices before the machine is put to sleep.

*Charlotte MacWorkshop,
Charlotte NC*

15-inch PowerBook Extension

Effective immediately, Apple is introducing the 15-inch PowerBook G4 Display Repair Extension Program covering replacement of the LCD in a limited number of

PowerBook G4 15-inch models that show faint white spots on the display. The affected PowerBook G4 15-inch models were manufactured between July 2003 and November 2003. Here is the link: <http://www.apple.com/support/powerbook/displayprogram/>.

*Charlotte MacWorkshop,
Charlotte NC*

Illustrator

Cropped EPS files

If your Illustrator files are coming into other programs slightly cropped, in Illustrator, place a box, with a fill and stroke of None, just outside the edges of your art. Save and re-import or update the file in the other program.

David Creamer of I.D.E.A.S.

Modifier Keys Stop Working

If your modifier keys stop working (Shift and Option), turn off the Input Menu Shortcuts. It can be found in the International System Preferences; under the Input Menu tab, click on the Options button. You must log out and back in again for the settings to be active.

David Creamer of I.D.E.A.S.

Extra Styles in Illustrator

Illustrator 9 and 10 include several additional libraries of predefined Styles for the Appearance palette. To load them, choose Window > Style Libraries. You can use them to learn about how Styles are constructed, or for instant use. Just apply an interesting Style to an object, then click on its layers in the Appearance palette to see how it's constructed. Double-click on any of the style's Effects attributes to see the settings.

Design Tools Monthly

QuarkXPress

Controlling the Kerning

To decrease or increase the space between letters in a text box, hold down Shift/Option/Command and hit the “[“ key to tighten up the letters. Hold Shift/Option/Command and hit the “]” key to add some air between letters. When you select a paragraph, it's a great way to add or subtract some space from text to fit or fill a page if you're running too long or short on a story.

*—Angus McKelvey
Mac Design Magazine*

Open DTP Pages in Photoshop

Saving your PageMaker or QuarkXPress page as an EPS file, or by creating a postscript file from it, allows you to open the file in Photoshop. Just drag-and-drop the file onto the Photoshop icon, or open it from within Photoshop (File > Open).

MacVIEWS, Ft. Wayne IN

The Thin White Line

If your picture boxes have a rule, always try to make an image slightly larger on all four sides than the picture box containing it. That way you won't get a thin white line between the frame and image when it prints. Even if you zoom in 800%, you still might not see the white line.

David Creamer of I.D.E.A.S.

Color Management

Unless you carefully set up profiles for your scanner, monitor, proofer, and printer, you may not want to use Quark's built-in color management. Turn it off and work in a strict CMYK mode in Photoshop, Illustrator, and Quark until you are calibrated and profiled.

David Creamer of I.D.E.A.S.

Selecting a Hidden Object

If you want to select an object that's hidden under several objects in front of it, hold down the Shift/Option/Command key and click on the stack of objects to circulate through them until you can see the object you want to select.

—Angus McKelvey

Mac Design Magazine

InDesign

Palette Keyboard Shortcuts

Align	F8
Character	Command/T
Character Styles	Shift/F11
Check Spelling.....	Command/I
Color.....	F6
Find/Change.....	Command/F
Index.....	Shift/F8
Layers.....	F7
Links.....	Command/Shift/D
Pages.....	F12
Paragraph.....	Command/M
Paragraph Styles.....	F11
Stroke	F10
Swatches	F5
Table	Shift/F9
Tabs	Command/Shift/T
Text Wrap	Command/Option/W
Transform	F9
Transparency.....	Shift/F10

Real World Adobe InDesign 2

Show Options Shortcut

Hold down Shift and double-click a text file in the Place dialog box, or hold down Shift as you click the Choose/Open button, and InDesign will display the “Import Options” dialog box for the type of file you are importing.

Real World Adobe InDesign 2

A Taller Pasteboard

If you like to have more pasteboard space around your pages, open the Preferences dialog

box (Command/K) and choose the Guides & Pasteboard panel (press Command/6). Now change the Minimum Vertical Offset field to the size you want and click OK.

*David Blatner's Tips & Tricks
by ALAP, Inc.*

Use New Window

When you choose Window > Arrange > New Window, InDesign opens another window for your document. Each window can show a different part of your document.

For instance, you could have one window display the first page at Fit in Window view and have the other window display the last page at 200%. Make an edit in the first window, and you'll soon see how that edit affects the last page in the other window!

Try using New Window three times; after the third time, you'll become hooked and want to use it all the time!

*David Blatner's Tips & Tricks
by ALAP, Inc.*

Acrobat

Distiller Settings

If you use Acrobat Distiller to create PDF files, then you've probably made custom settings. This overlooked feature of Adobe Distiller will add to your PDF production.

As a person who makes PDF files all day every day, controlling the many settings in Acrobat Distiller can be a real problem. Distiller is the software part of the Adobe Acrobat package that actually creates PDF files.

This all-important software is in fact a software RIP, similar to the controller on a PostScript printer, but its end product is a self-

contained PDF document instead of a printed page.

At last count there were 1,239,864 variables in Distiller (perhaps a conservative count — experts cannot agree on the actual number), and if you set one incorrectly, the resulting files are not useful: They don't print correctly, or they don't have the correct font implementation, or the color space is wrong, or...

LIMac Forum, Long Island, NY

Custom Settings

In Acrobat Distiller 6.0, which comes with Acrobat 6.0 Professional, the five available default settings (High Quality, PDFX1a, PDFX3, Press Quality, and Standard) are usually not acceptable to me. Adobe has created these to answer the needs of the general public ("Standard") and the publishing professional (PDFX1a), but for the work I do there are often things that I need to change. For example, I find myself changing the percentage for sub-setting embedded fonts, or changing the compression values or compression method for images in PDF files.

For instance, I always set all fonts to embed Acrobat Tips: Applying Custom and to subset at a fairly high percentage value. I do this to force Distiller to create a custom font name for the embedded font (this solves an esoteric problem with RIPs that have resident fonts with the same names as the fonts I have on my computer). On the issue of compression, I usually choose not to use JPEG (the default) as the compression method for color images in PDF files destined to high-quality printing. Since JPEG creates often-visible artifacts in images, I choose either no

compression or ZIP compression, which is lossless. I also do a fair amount of work that is printed on newsprint, so I have made special PDF settings for newsprint (resolution appropriate for 100-lpi halftones).

Whenever I make these changes to Distiller settings, I know I can save them and use them again. In earlier versions of the application these custom settings used to be called Job Options. But in Distiller 6.0, the menu item entitled PDF Settings takes you to a multi-tab menu where these items are controlled, although the resulting files are (still) called .joboptions by Distiller. By default, Distiller will put your settings with the defaults that Adobe provides. When you save your .joboptions files with Adobe's, your settings will show up in the menu of Adobe PDF Settings that control how your PDF files will be made. Each time you use Distiller you must ensure that the correct selection is made before invoking the application. If you don't do this, you can easily get a PDF with the wrong attributes (not enough compression, wrong color space, no embedded, etc.).

LIMac Forum, Long Island, NY

Search PDFs

You all have an extensive Macintosh helper located on your hard drive. Do you keep all your Mac Hints & Tips in electronic Acrobat Reader format somewhere on your hard drive? They are searchable with Acrobat Reader 6. If you are using OS 10.2.2 or higher, you can download Reader 6 free and it works in this kind of search.

Using the "Search" menu item, type in the character string you wish to find. Reader locates all matching

character strings. It works all the way back to the first electronic issue of Mac Hints & Tips.

And remember, Reader can search for a character string located in any PDF located anywhere on your hard drive. You do not even need to gather your PDFs into a single folder to do this. Just tell Reader to find the character string in any PDF on your entire hard drive.

Mouse Droppings, Corvallis, OR

Specific PDF Page

On a Web page, you can link to a specific page in a PDF document (rather than to page 1 of the PDF) by adding “#page=XX” (without the quotes) after the URL of the PDF file, where XX is the page number.

For example, “/PDFs/this_file.pdf#page=32” to open to page 32 of this_file.pdf, which is in the PDFs directory.

Design Tools Monthly

Distributed Distilling

This arrangement looks complicated, but the effectiveness of this method is solid. If you save or move a PostScript file to the correct folder, the resulting PDF will be created correctly (you can't make a mistake very easily, and if you do, just drag the .ps file into the correct folder and do it again).

Being the evangelist that I am, I have created this folder arrangement on a variety of colleagues' computers, and since I never hear to the contrary, I must assume that it is working successfully.

I have tested this technique thoroughly with Distiller 5 and 6. With version 6, I can even update the .joboptions files from the Watched Folders palette. For each watched folder there is an associated Settings file. On the right side of

the Watched Folders menu are buttons for editing, loading, and clearing the settings files. I can also add security settings for those PDFs that need password protection or other restrictions. Then, by simply saving my PostScript files into the correct folder, these security settings and all my PDF Settings will be applied according to these Watched Folder controls.

If you distill a lot of PDF files, try this technique. You'll be pleased with its efficiency. —Brian P. Lawler

LIMac Forum, Long Island, NY

Combining Multiple PDFs

OS X's integration of PDF technology is a winner. Most folks can forget totally about the megabucks required to buy Adobe Acrobat for the creation of PDF documents. All that's necessary to do this is to print a document, but choose “Save as PDF” rather than “Print” in the normal print dialog.

One problem may arise, though. How can you combine two PDFs already created, or rearrange the pages in one that you have?

Freeware to the rescue

Christian Schmitz's “Combine PDFs” allows you to do just that. How easily? Here is the complete documentation for the program:

“Drop some PDF or picture files on the application or the main window. Reorder or remove pages as you want. Enter some meta information like the Title and save the new PDF. Analyzing and processing of PDFs may take a while....” Is that simple enough?

AUSOM News, Melbourne Australia

PDF Toolbar in Microsoft Office

If you have Acrobat 6 Professional and Microsoft Office X, Acrobat installs a small Acrobat

PDF toolbar in Excel, PowerPoint and Word. At best, creating a PDF using these buttons takes far longer than using the Adobe PDF print driver, and at worst this toolbar can become corrupt and cause problems in Office applications. To delete the toolbar, search your Mac for all instances of PDFMaker.xla, PDFMaker.ppa and PDFMaker.dot and delete them.

*Macworld Magazine
via Design Tools Monthly*

How to Fix the Most Common PDF Mistakes

What are the most common mistakes people make when creating PDFs that make them less usable? Here are several. For a complete rundown, check out Carl Young's new book “Adobe Acrobat 6.0: Getting Professional Results from your PDFs”:

1. Can't navigate around a long PDF, except using page down and up? Chances are you have a “Lost In Space” PDF. The fix? Add bookmarks and hyperlinks.

2. Is your 10-page PDF destined for simple on-screen viewing larger than 1MB? That would be a “Fat Albert” PDF. The fix? Downsize fat graphics.

3. If your long PDF takes forever to open when downloading, you've made a “Waiting Game” PDF. This one's easy to fix by enabling “Fast Web View” in Document Properties.

LIMac Forum, Long Island, NY

Dreamweaver

Clean Up That FrontPage HTML

Raise your hand if you hate the code that Microsoft FrontPage creates. Okay, put your hand down, you look ridiculous. Get rid of all of the proprietary code

that FrontPage slathers into their HTML code (adding to the file size, mind you!) by installing the Clean Up FrontPage HTML extension from Macromedia Exchange (www.macromedia.com/exchange/dreamweaver). —Rick Tracewell

Mac Design Magazine

Insert a JavaScript Rollover Image

Place your cursor where you want the image to appear. Choose Insert > Rollover Image for the dialog box. Choose the image you want to appear WITHOUT a cursor over it by selecting the Browse button to the right of the Original Image box.

Choose the image you want to appear when a cursor IS over the image by selecting the Browse button to the right of the Rollover Image box. Now, type the URL where you want the button to take people once it's clicked.

—Rick Tracewell

Mac Design Magazine

GoLive

GoLive Table Selection Help

In GoLive, if you press Control/Return while in a table, the next-outward level of the table will be selected. Each time you press Control/Return, the next-outward level will be selected. To navigate back “into” the table, press Return.

— Deborah Shadovitz

Design Tools Monthly

ImageReady

ImageReady Easter Eggs

With Image Ready open, choose About ImageReady from either the ImageReady, File or Help menu depending on what flavor of operating system you're using. You

should get the standard ‘about box’. Click anywhere within that screen to make it disappear and then take a look at the top of your tool palette.

Try holding Option and clicking on the big icon that stretches all the way across the top of the tool palette and what do you see? That's right, it's a rubber ducky! And now that you've done that, choose About ImageReady one more time to get a little surprise.

Now, before you click to make it go away, try holding Command and clicking anywhere within the blue area... what do ya get? More rubber duckies!! (Add Shift when clicking to clean all the ducks.)

And just when you thought that this ridiculousness had reached its high point, create a new empty document with a transparent background and then type “duckerboard” (without the quotes). You can type it a second time to get things back to normal.

Ben Willmore's digitalmastery.com

HyperCard

Card Tricked

Q: I've resisted moving to OS X because I have a HyperCard Rolodex with 1,500 entries that is absolutely essential to my work. I've been told that this Rolodex cannot be transferred to the OS X environment. Is this true?

—Paul R. Woudenberg

A: Not exactly. Although there is no OS X native version of HyperCard, you can successfully run many HyperCard stacks in OS X's Classic environment. Should that prove fruitless, you're not completely out of luck if you're familiar with HyperTalk,

HyperCard's programming language. Using HyperTalk, you

can edit the script underlying the stack. Solutions Etcetera's \$179 SuperCard 4 (www.supercard.us) uses a language called SuperTalk, which the company claims is 80 percent compatible with HyperTalk.

Even if the language is only 77 percent compatible, the structure of the two languages is similar enough that a modestly competent HyperTalk programmer should be able to tweak a SuperCard stack in the HyperCard stack's image.

*Chris Breen's Mac 911
via Connecticut Macintosh
Connection, Hartford CT*

Scanning

Cheap Glass Cleaner

Do not use commercial cleaning products on the glass of your scanner. Some contain abrasives or chemicals that will permanently etch the surface. Others can contain wax, which causes smears and streaks when wiped.

If professional quality lens cleaner is too expensive, make your own glass cleaning solution using one drop of dish soap, four ounces of water, and half an ounce of rubbing alcohol. Apply and wipe with a soft, clean cloth or paper towel; no rinsing is necessary. You can save this solution for future use.

The Mauger, West Orange NJ



Credits & Special Thanks! These Hints and Tips are compiled from a variety of sources including:

User Group Newsletters:

- *Mouse Droppings*, newsletter of the Corvallis Macintosh User Group in Corvallis, Oregon, one of the oldest and most active user groups in the country. *Mouse Droppings* is the home of Phil Russell, a respected Macintosh writer and the main source of hints and tips published by me over the years, as well as other MUG newsletters throughout the world.
- *Apple Barrel*, newsletter of the Ridgecrest Apple User Group, Ridgecrest, California.
- *ApplePickers*, newsletter of the ApplePickers MUG in Indianapolis, Indiana.
- *ApplePRESS*, newsletter of the Diablo Valley Macintosh User Group in Concord, California.
- *AUSOM News*, newsletter of Australia's largest Macintosh User Group, Apple Mac Users' Society of Melbourne, Australia.
- *Charlotte MacWorkshop*, newsletter of the Macintosh Users Group in Charlotte, North Carolina.
- *Connecticut Macintosh Connection*, newsletter of the Connecticut Macintosh Connection in West Hartford, Connecticut.
- *The Finder*, newsletter of Mid-Columbia Macintosh User Group in Kennewick, Washington.
- *LIMAC Forum*, newsletter of the Long Island Mac Users Group in Seaford, New York.
- *MacPac*, newsletter of the Macintosh Users Group in Ponca City, Oklahoma.
- *MacVIEWS*, newsletter of the Professional Macintosh Users Group of Northeastern Indiana in Fort Wayne, Indiana.
- *Mad Mac News*, newsletter of the Madison Macintosh User Group in Madison, Wisconsin.
- *The Mauger*, newsletter of the North Jersey Mac Apple User Group in West Orange, New Jersey.
- *MouseBytes*, newsletter of the Bay Area Macintosh Users Group in Largo, Florida.
- *MUDSlinger*, newsletter of the Macintosh Users of Delaware, Wilmington, Delaware.
- *The NotePad*, newsletter of the Springfield Mac User Group in Springfield, Illinois.

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- Andrew Patton
- Nicholas Pyers
- Lynn Rybarczyk, an elementary school teacher and good friend, San Diego, California
- Ray Schuerger, the Sauer Kraut
- Michael Zeldin

Magazines:

- *The Design Authority*, "your best source for ideas, techniques and inspiration." Design tips and shortcuts for print and Web. Published by Element K Journals. Check out their website for subscriptions to many concise, easy-to-read monthly journals for a variety of topics. www.elementkjournals.com
- Jay J. Nelson's *Design Tools Monthly* — An executive summary of graphic design news which includes Mac news and rumors, new software and hardware announcements, upcoming seminars and shows, interesting websites, and other valuable information. You may request a free sample copy of this monthly newsletter by going to www.design-tools.com or calling 303.543.8400.
- *MacAddict Magazine*. "A better machine. A better magazine." Every issue of *MacAddict* is packed with in-depth how-to articles, fact-filled features, and expert reviews, plus a monthly CD of hot product demos, tutorials, freeware, and video how-to stories and interviews. www.macaddict.com
- *Mac Design Magazine* is the top graphic design magazine published today, and it is published for Mac users only. *Mac Design* is edited by Scott Kelby, the President of the National Association of Photoshop Professionals and also editor of *Photoshop User*, the NAPP's excellent newsletter.
- The *macHome Journal*, the ultimate magazine for the Macintosh consumer, offering practical advice for everyone. *MacHome Journal* offers excellent how-to articles and advice on purchases, and Hot Tips on line. www.machome.com.
- *Macworld Magazine*. The ultimate resource for Mac users. Each issue is packed with practical how-tos, in-depth features, the latest troubleshooting tips and tricks, industry news, future trends, and is home of Chris Breen's Mac 911 columns. www.macworld.com.
- *Photoshop User Magazine* is the newsletter of the National Association of Photoshop Professionals. If you use Photoshop, you should belong to NAPP. Find them on the web at www.photoshopuser.com.

Websites:

- *Small Dog Electronics*, an Apple Specialist and resellers of Apple Macintosh computers, peripherals, and software. www.smalldog.com.
- *Avondale Media*, publisher of instructional and training DVDs with subjects including Word, Excel, Entourage, Photoshop, and Digital Photography. www.avondalemedia.com
- Ben Willmore's *DigitalMastery.com* — Ben is the author of the Photoshop Studio Techniques books, one of the top Photoshop instructors, and one of the expert trainers at the National Association of Photoshop Professionals (NAPP) Photoshop World Expo.
- *MacFixIt.com*, trouble-shooting solutions for the Mac.
- Ric Fords *macintouch.com*, the long-time supplier of the most up-to-date information on everything Mac.
- *OSXFAQ.com* — One of the world's top OS X tip sites. Currently administered by Scott Sheppard.

Authors:

- David Blatner's *Tips & Tricks by ALAP, Inc.* — An InDesign plug-in from A Lowly Apprentice Production Inc. (ALAP), a leading provider of extended technology for the publishing and graphic desing industries, and source of many excellent plug-ins for InDesign, QuarkXPress, and Photoshop. www.alap.com
- David Creamer's *I.D.E.A.S. (Intelligent Design and Electronic Art Services)*, a long-time Certified Apple Consultant, Authorized QuarkXPress trainer, and Adobe Certified Expert and Training Provider. He also teaches Dreamweaver, Fireworks, and FreeHand, and is a FileMaker Solutions Alliance Trainer. David is also a long-time contributor to Mac Design (formerly MacToday) and other publications. www.ideastraining.com
- Dave Cross is the Senior Developer of Education and Curriculum for the National Association of Photoshop Professionals. Dave is co-author of *Photoshop Trade Secrets* and *Photoshop 7 & Illustrator 10: Create Great Advanced Graphics*, as well as a contributor to *Photoshop User Magazine*.
- Katrin Eismann is the author of *Photoshop Restoration & Retouching* as well as a contributor to *Photoshop User Magazine*, and an internationally recognized artist, author, and educator. Checkout her website at www.photoshopdiva.com.
- Deborah Shadovitz is the writer of the GoLive column for *Mac Design Magazine*, as well as featured articles for *MacAddict Magazine* and *Photoshop User Magazine*, and is the author of *Adobe GoLive Bible* (John Wiley & Sons Publishing). Deborah was also a board member of LAMG, the Los Angeles Mac Group. www.shadovitz.com.

Books:

- *Mac OS X: The Missing Manual*, written by David Pogue, computer columnist for the New York Times and creator of the *Missing Manual* series, is the #1 best-selling Macintosh author.
- *Photoshop WOW Book*, written by Linnea Dayton and Jack Davis. The award-winning guide to getting the most out of Photoshop and ImageReady. Comes with a CD full of phenomenal Photoshop Styles, Actions, and Before & After tutorial files.
- *Real World Adobe InDesign*, written by Olav Martin Kvern and David Blatner. It was David's presentation of InDesign at Adobe's booth at the MacWorld Expo in San Francisco that convinced me to switch from QuarkXPress to InDesign. This new book covers all aspect of this powerful program, and I highly recommend it.

If you are not a member of a Macintosh User Group, I highly recommend that you find one in your area and join. User groups are the greatest source of information and help available to all Mac users — from novices to experts. You can find one in your area by going to apple.com/usergroups/find.